



**BKMEA**  
"Working Today to Shine Tomorrow"

## SICIP-BKMEA Program

Planners Tower (5<sup>th</sup> Floor), 13/A Sonargaon Road, Banglamotor, Dhaka 1000

www.bkmea.com

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Date: 17.12.2025

# Recruitment Notice for Staffs & Trainers of Outsourced Training Institutes

Program Name		Skills for Industry Competitiveness and Innovation Program (SICIP)			
Agency		Bangladesh Knitwear Manufacturers and Exporters Association (BKMEA)			
Scheme Name		Expansion of Skills for Employment and Socially Inclusive Training for Priority and Emerging Sectors.			
Information for Applicant					
Sl.	Position	Institute Name & Location	Vacant Post	Salary Consolidated (Total Program Period) (Including Tax)	Educational qualification & working experience
1	Center In-charge	1. <b>Fatullah Apparels Limited</b> , B-68/1, Wapda Road, Jalkuri, Siddirganj, Narayanganj 2. <b>Aboni Knitwear limited</b> , Tetulzhora, hamayetpur, Savar 3. <b>Shanta Expressions Ltd.</b> , Kakil, Sataish, Mudafa, Vadam Road, Tongi, Gazipur	03	30,000	Master's degree in any discipline with at least 05 years, or a Bachelor’s degree with 7 years of experience in a related field. Working experience in skills development project will be an added advantage. Strong Communication, interpersonal and computer skills is essential.
2	Accountant cum Computer Operator		03	20,000	Minimum H.S.C with Computer Fundamental Training course. Minimum 3 years of relevant experience. Working experience in skills development project will be an added advantage.
3	Support Staff		03	20,000	Secondary School Certificate (S.S.C) with minimum 3 years' relevant experience. Working experience in skills development project will be an added advantage.
4	Lead Trainer-Advanced Sewing Machine Operation (Multi Skills)		03	40,000	Minimum Diploma/ HSC with 05 years of relevant industry experience. Working experience in related skills development/ related training program will be an added advantage.
5	Assistant Trainer-Advanced Sewing Machine Operation (Multi Skills)		03	30,000	Minimum Diploma/ HSC with 03 years of relevant industry experience. Working experience in related skills development/ related training program will be an added advantage.
Application Closing Date and Time:		Application shall be submitted along with detailed CV to the office of the Chief Coordinator on or before <b>4.00 pm by 21 December 2025</b> in sealed envelope clearly marked " <b>the position name, Institute name and location</b> ". Contact address with email and mobile number of the applicant should be written on the left side of the Envelope. Necessary documents in Support of <b>educational qualification, experience and skills</b> have to be submitted.			
Name and Designation of Official Inviting Recruitment:		Engr. Rupali Biswas Chief Coordinator SICIP-BKMEA Program			
Address of official Inviting Recruitment:		Bangladesh Knitwear Manufacturers and Exporters Association (BKMEA) Planners Tower (5 <sup>th</sup> Floor), 13/A Sonargaon Road, Banglamotor, Dhaka-1000			
The recruitment entity reserves all the right to accept or reject any or all the Applications without assigning any reason whatsoever.					